

**Office of Educational Assessment and Accountability
English Language Proficiency Assessment (ELPA)
Delay in Delivery of ELPA Materials**

The Spring ELPA materials were originally scheduled to be delivered to buildings by March 15. Harcourt Assessment, Inc., the contractor for the English Language Proficiency Assessment (ELPA) has announced new dates for delivery:

ELPA Materials	Delivery Date
Assessment booklets and answer documents	3/21-3/24
Directions for Administration (DFA)	3/27*
ELPA Security Compliance Form	3/29
New Student Registration Form	3/29
CDs and Audiotapes for Directions	3/29

(contains oral directions in English for bolded sections for DFA)

ELPA Accommodated Materials

Enlarged Print	3/29
Braille	3/29
CDs and Audiotapes for Accommodations	3/29

*Starting 3/22, electronic versions of the Directions for Administration will be available on the OEAA secure website for schools and districts who desire to start assessing students prior to the arrival of printed copies.

Harcourt staff has informed us that every effort will be made to minimize these delays-including working around-the-clock shifts, including weekends and shipping materials for one-day delivery.

The link in the OEAA Secure Site for additional ELPA materials is scheduled to be in place, starting March 20. We ask that you carefully check the above schedule prior to placing an additional order for a type of ELPA material that may already be on its way to you as a separate shipment.

Questions directly related to ELPA orders of materials may be placed to the Harcourt Customer Service Center at 1-800-763-2306; Fax: 1-800-634-0424; or e-mail: customersupportcenter@harcourt.com. For other questions about ELPA, please contact staff at the Office of Educational Assessment and Accountability at 1-877-560-TEST (8378); Fax: 517-335-1186; or e-mail: OEAA@michigan.gov.

Again, we apologize for this delay. We appreciate your continued support in implementing ELPA this spring.